

## **Setting the Date and Time via a phone on SBX-IP 320**

At the Attendant phone press PGM 0, 4

Press 1 - System Date Time Set

Set Date:

MM – Month 2 digits

DD – Day 2 digits

YY – Day 2 digits

Press Hold/Save

Set Time:

HH – Hour two digits 24 hour format, i.e. 1:00 PM = 13

MM – Minutes two digits

Press Hold/Save